

**Deadline: Monday, January 29, 2018**

The Center for the Study of Women in Society invites applications for research that reflects scholarly and/or creative work on women and gender from across the disciplines. CSWS will give priority to research focused on the intersections of race and gender in order to advance the study of historically underrepresented groups in the United States. In addition, research that focuses on any aspect of the study of women in the Pacific Northwest will be given special consideration. Awards are subject to conditions set by CSWS.

CSWS 2018-19 Faculty/Staff Research Grant funds are for use between July 1, 2018 and June 30, 2019.

**ELIGIBILITY**

Full-time University of Oregon faculty and University of Oregon staff who have not received a CSWS research grant in the past two years with a terminal degree in the discipline appropriate to the focus of the application are eligible for research support grants. Faculty and staff must be employed by the UO in the year they apply and have a reasonable expectation of employment at UO for the following year. Priority will be given to CSWS affiliates. CSWS staff members are NOT eligible to apply.

**AWARD CONDITIONS**

1. **Funded Amount:** Grant awards will not exceed \$6,000. The award may be transferred to the awardee's home department account, using the awardee's activity code. If you are applying for course buyout, please see "use of funds" below for information about OPE.
2. **IRB Approval:** If the proposed research involves human subjects, the applicant is responsible for obtaining approval from the UO Committee for the Protection of Human Subjects/Institutional Review Board. Contact the Office for Responsible Conduct of Research, Suite 105, Riverfront Research Park, 1600 Millrace Dr., or call (541) 346-2510. No funds will be transferred until the applicant has received approval.

**USE OF FUNDS**

1. **Personnel expenses:** These may include Graduate Employee (GE) assistance, consultant fees, faculty summer salary, and faculty release time from the academic year. Summer salary cannot exceed \$6,000 (the maximum grant award available), and cannot include "other payroll expenses" (OPE). The grant applicant is the only person eligible for faculty release time.



2. **OPE Policy:** CSWS does not provide other personnel expenses (OPE) for its faculty research grants. Therefore, if you would like to use the grant money for a course buy-out, the OPE has to be provided by your department, or from other sources at your disposal. Please submit documentation of OPE support with your application if you are applying for a course buyout. This can be included as an email or an attachment to your online grant application.
3. **Technical (other research) expenses:** These expenses may include materials for the production of creative work, data collection and analysis costs, photocopying, books and journals, travel, or video and audio recordings/DVDs.

## POST-AWARD OBLIGATIONS

### 1. External Grant Applications:

- a. Funds that will be used for the preparation of grant applications to external funding agencies require prior review by CSWS.
- b. External funds generated from grant application activities supported by CSWS grants must be administered by CSWS, with indirect cost credits assigned to CSWS.

### 2. General Requirements:

Grant awardees must:

- a. Submit a one-page final report about research progress at the end of the grant year to [cswsgrants@uoregon.edu](mailto:cswsgrants@uoregon.edu). This report is due to CSWS by September 30, 2019 (three months from the end of the grant period). Failure to submit final reports will result in ineligibility for future CSWS grants.
- b. Notify CSWS about any publications or grants that result from CSWS funded research.
- c. Share your research with the CSWS community. You may be asked to do this by giving a noon presentation at CSWS; presenting your research in another format; or contributing to CSWS research publications (such as *Research Matters* or the *CSWS Annual Review*) at some point within a three-year period.
- d. Acknowledge CSWS support in all publications and promotional materials, including web publications and web sites, videos, and/or creative work resulting from this grant.

## DIRECTIONS

Application forms are available online at [csws.uoregon.edu/funding](https://csws.uoregon.edu/funding) and must include the following components. Attachments must be submitted in PDF format via email to [cswsgrants@uoregon.edu](mailto:cswsgrants@uoregon.edu):

1. **Abstract:** Should be no more than 250 words for a non-specialist audience, stating clearly why the project is important, and what difference the results of the project will make. The statement should explain the importance of the proposed research to larger issues or themes on women and gender.
2. **Budget:** A successful review of your grant is partly dependent upon our reviewers being able to understand why you are requesting the amount you have indicated, how you determined each component of the proposed budget, and how you intend to use funds if they are awarded.
3. **Proposal:** The proposal narrative must not exceed 1,200 words and should be organized as described below:
  - a. **Conception and Definition:** Describe the specific research planned for the grant period, explaining basic ideas, problems, or questions to be explored.
  - b. **Significance:** Briefly sketch the background of the proposed research, evaluate existing knowledge, and identify gaps that your research is intended to fill. State concisely the significance of the proposed work to research on women and gender and how the work contributes to the mission of CSWS, particularly in terms of the relationship between gender and other aspects of identity (race, ethnicity, class, sexual orientation, ability, et. al.). While our page limitation prevents a full review of the literature, a succinct discussion of the most recent and highly relevant literature will help reviewers better evaluate your proposal.
  - c. **Work Plan, Methods, and Approach:** All proposals will be judged on the basis of their theoretical and methodological strengths. They should clearly demonstrate how the research processes and/or methods identified in the proposal will elucidate the research questions posed. Proposals that gather primary data or use secondary data from human subjects should define the sample and procedures to be used and discuss data collection and analysis issues appropriate to the methodology or methodologies to be employed. Proposals that gather data from non-human subjects, including documentary or archival sources, should discuss relevant sampling and data collection issues and analytical and interpretive approaches to be employed. Proposals that are primarily theoretical or involve the production of

art, music, performance, or other creative material should discuss the relevant scholarly processes that ensure the quality of the proposed project. We strongly encourage interdisciplinary research that takes into account various methodologies/approaches (archival, textual, ethnographic survey, etc.). If the project is interdisciplinary, the proposal should discuss the relevance of interdisciplinarity to your project.

- d. **Timeline of Project:** Describe the timeline for your project, including specific dates for completion of your research.
4. **Bibliography:** Attach a two-page project bibliography.
5. **Current Vita:** Two-page abbreviated vita, including education, recent employment, publications, and relevant awards and honors.

If you have questions regarding application procedures, budget matters, or problems with submission, please contact CSWS at 541.346.5015 or [cswsgrants@uoregon.edu](mailto:cswsgrants@uoregon.edu).

## REVIEW PROCESS

Grant award decisions are made by a CSWS review committee that includes faculty members from the humanities and social sciences. Decisions are based on the quality of the application/proposal; the degree to which the project supports the mission and interests of CSWS; and the researcher's experience and qualifications. If all other aspects of a proposal are equal, preference will be given to junior faculty members and/or faculty members who have not received funding for the previous three years. Recommendations for funding are forwarded to the director of CSWS to make final decisions based on budgetary considerations.

All applications must be completed and received, including any attachments via email, no later than 5:00 p.m. on January 29, 2018. Please note that late applications will NOT be accepted. Notification of award is made within three months of the deadline date.