**Deadline: Monday, January 31, 2022**

Please complete this application according to the Application Guidelines, which can be found online at [**http://csws-archive.uoregon.edu/funding/research-grants/**](http://csws-archive.uoregon.edu/funding/research-grants/).

**APPLICATION INSTRUCTIONS**

**Step 1:** Please complete every field where it says “Click or tap here to enter text.” Do not enter your information outside of these boxes.

In addition to filling out this application form, **you will also paste/enter your abstract, budget, proposal narrative, bibliography, and current abbreviated vitae into this Word document (to be saved as and submitted as a PDF).** Please be sure to keep in mind the following:

* Do not go over maximum word counts.
* 11 or 12-point font only.
* Use language that is clear to readers outside of your discipline.

**Step 2:** Once you have completed all sections of this application form, pleasesave as a PDF using this following title: “Last Name\_First Name\_CSWS\_AY22\_Grad\_Student\_Research\_Grant\_  
Application\_Form”.

*Example: “Grant\_Jane-CSWS\_AY22\_Grad\_Student\_Research\_Grant\_Application\_Form”.*

**Step 3:** A University of Oregon faculty member familiar with your work must review your proposal and submit a letter of recommendation based on their review. *The faculty member must submit their letter by email attachment to* [*cswsgrants@uoregon.edu*](mailto:cswsgrants@uoregon.edu) *before 5:00 p.m. on Monday, January 31, 2022*.

Please note: it is the applicant’s responsibility to a) ask the faculty member; b) provide your proposal to the faculty member for review in a timely fashion; and c) ensure that the faculty member has submitted their letter of recommendation by the deadline.

***Failure to follow these steps may result in disqualification.***

**Submission Instructions:** Email the single PDF of your completed application to [cswsgrants@uoregon.edu](mailto:cswsgrants@uoregon.edu) with the subject line “Last Name\_First Name-CSWS\_AY22\_Grad\_Student\_Research\_Grant\_Application\_  
Form” (same naming convention as the PDF file).

**Submission Checklist:** *Failure to complete all items may result in disqualification.*

* Personal information
* Research Information
* Abstract
* Budget
* Proposal narrative with the following subheadings: conception and definition, significance, workplan, methods and approach, timeline of project
* Bibliography
* Current abbreviated vita
* Signature and date
* Saved as a single PDF file
* Name file according to guidelines

**PERSONAL INFORMATION**

|  |  |  |
| --- | --- | --- |
| Click or tap here to enter text. | | Click or tap here to enter text. |
| **First Name** | | **Last Name** |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| **UO ID#** | **Department** | |
| Click or tap here to enter text. | | Click or tap here to enter text. |
| **Email Address** | | **Phone #** |

|  |
| --- |
| Click or tap here to enter text. |
| **Mailing Address (Street, City, State, Zip)** |

I am a U.S. Citizen (required for payment purposes; non-citizenship will NOT disqualify you from eligibility for a grant – enter Yes or No): Click or tap here to enter text.

**RESEARCH INFORMATION**

|  |  |
| --- | --- |
| Click or tap here to enter text. | |
| **Proposal Title** | |
| Click or tap here to enter text. | Click or tap here to enter text. |
| **Total Amount Requested** | **Anticipated dates of research period** |

1. Have you applied for other research support? (Enter Yes or No) Click or tap here to enter text.
   1. If Yes:
      1. Source: Click or tap here to enter text.
      2. Amount: Click or tap here to enter text.
      3. Notification Date: Click or tap here to enter text.
2. Have you received CSWS grants (excluding travel grants) in the past three years? (Enter Yes or No) Click or tap here to enter text.
   1. If Yes, please list awards:
      1. Click or tap here to enter text.
      2. Click or tap here to enter text.
      3. Click or tap here to enter text.
3. Does your project require IRB approval? (Enter Yes or No) Click or tap here to enter text.

**ABSTRACT**

*Please insert short description of your project here (max 250 words):*

Click or tap here to enter text.

**BUDGET**

|  |  |
| --- | --- |
| **Living Expenses** | $Click or tap here to enter text. |
| Technical Expenses: | |
| *Data Collection & Analysis Total (except travel)* | $Click or tap here to enter text. |
| *Materials & Supplies Total* | $Click or tap here to enter text. |
| *Other Expenses Total* | $Click or tap here to enter text. |
| **Technical Expense Total** | $Click or tap here to enter text. |
| **Travel Expenses** | $Click or tap here to enter text. |
| TOTAL BUDGET (**Living** + **Technical** + **Travel**) = | $Click or tap here to enter text. |

**FACULTY LETTER**

A University of Oregon faculty member familiar with your work must review your proposal and submit a letter of recommendation based on their review. ***The faculty member must submit the letter by email attachment to*** [***cswsgrants@uoregon.edu***](mailto:cswsgrants@uoregon.edu) ***before 5:00 p.m. on Monday, January 31, 2022***.

Please note: it is the applicant’s responsibility to a) ask the faculty member; b) provide your proposal to the faculty member for review in a timely fashion; and c) ensure that the faculty member has submitted their letter of recommendation by the deadline.

|  |  |
| --- | --- |
| Click or tap here to enter text. | |
| **Faculty Reference Name** | |
| Click or tap here to enter text. | Click or tap here to enter text. |
| **Faculty Reference Department** | **Faculty Reference Email Address** |

**PROPOSAL NARRATIVE**

*Please insert narrative description of your project here (max 1,200 words):*

Click or tap here to enter text.

**BIBLIOGRAPHY**

*Please insert two-page bibliography for your project here:*

Click or tap here to enter text.

**CURRENT ABBREVIATED VITAE**

*Please insert your current CV information here:*

Click or tap here to enter text.

**SIGNATURE**

I certify the above and included information to be correct and true:

Please type full name below as your signature.

Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.