**Deadline: 5 p.m. Monday, January 31, 2022**

Please complete this application according to the Application Guidelines, which can be found online at [**http://csws-archive.uoregon.edu/funding/research-grants/**](http://csws-archive.uoregon.edu/funding/research-grants/).

**APPLICATION INSTRUCTIONS**

**Step 1:** Please complete every field where it says “Click or tap here to enter text.” Do not enter your information outside of these boxes.

In addition to filling out this application form, **you will also paste/enter your abstract, budget, letters of support, proposal narrative, bibliography, and current abbreviated vitae into this Word document (to be saved as and submitted as a PDF).** Please be sure to keep in mind the following:

* Do not go over maximum word counts.
* 11 or 12-point font only.
* Use language that is clear to readers outside of your discipline.

**Step 2:** Once you have completed all sections of this application form, pleasesave as a PDF using this following title: “Last Name\_First Name-CSWS AY22 Jane Grant Fellowship Grant Application”. *Example: “Smith\_Jane-CSWS AY22 Jane Grant Fellowship Grant Application”.*

**Step 3:** You must have two letters submitted in support of your application as follows:

1. One letter from your dissertation advisor that includes the following information:  
   1. Date dissertation proposal was approved or date dissertation proposal will be approved.
   2. Ability to achieve research objectives.
   3. Anticipated contribution to research in discipline.
2. One additional letter by the department head indicating approval of your application.

The faculty member and department head must submit their letters by email attachment to [cswsgrants@uoregon.edu](mailto:cswsgrants@uoregon.edu) before 5:00 p.m. on Monday, January 31, 2022.

*Please note*: it is the applicant’s responsibility to a) ask the faculty member; b) provide your proposal to the faculty member for review in a timely fashion; and c) ensure that the faculty member has submitted their letter of recommendation by the deadline.

***Failure to follow these steps may result in disqualification.***

**Submission Instructions:** Email the single PDF of your completed application to [cswsgrants@uoregon.edu](mailto:cswsgrants@uoregon.edu) with the subject line “Last Name\_First Name-CSWS\_AY22\_Jane\_Grant\_Fellowship\_Application\_Form” (same naming convention as the PDF file).

**Submission Checklist:** *Failure to complete all items may result in disqualification.*

* Personal information
* Research Information
* Abstract
* Budget
* Letters of support
* Proposal narrative with the following subheadings: conception and definition, significance, workplan, methods and approach, timeline of project
* Bibliography
* Current abbreviated vita
* Signature and date
* Saved as a single PDF file
* Name file according to guidelines
* Unofficial UO transcript (attached to application)

**PERSONAL INFORMATION**

|  |  |  |
| --- | --- | --- |
| Click or tap here to enter text. | | Click or tap here to enter text. |
| **First Name** | | **Last Name** |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| **UO ID#** | **Department** | |
| Click or tap here to enter text. | | Click or tap here to enter text. |
| **Email Address** | | **Phone #** |

|  |
| --- |
| Click or tap here to enter text. |
| **Mailing Address (Street, City, State, Zip)** |

I am a U.S. Citizen (required for payment purposes; non-citizenship will NOT disqualify you from eligibility for a grant – enter Yes or No): Click or tap here to enter text.

**DISSERTATION INFORMATION**

|  |
| --- |
| Click or tap here to enter text. |
| **Dissertation Title** |
| Click or tap here to enter text. |
| **Anticipated dates of research period** |

1. Have you applied for other dissertation support? (Enter Yes or No) Click or tap here to enter text.
   1. If Yes:
      1. Source 1: Click or tap here to enter text.
      2. Amount: Click or tap here to enter text.
      3. Notification Date: Click or tap here to enter text.
      4. Source 2: Click or tap here to enter text.
      5. Amount: Click or tap here to enter text.
      6. Notification Date: Click or tap here to enter text.
2. Have you received CSWS grants (excluding travel grants) in the past three years? (Enter Yes or No) Click or tap here to enter text.
   1. If Yes, please list awards:
      1. Click or tap here to enter text.
      2. Click or tap here to enter text.
      3. Click or tap here to enter text.
3. Does your project require IRB approval? (Enter Yes or No) Click or tap here to enter text.

**ABSTRACT**

*Please insert short description of your project here (max 250 words):*

Click or tap here to enter text.

**BUDGET**

|  |  |
| --- | --- |
| **Living Expenses** | $Click or tap here to enter text. |
| Technical Expenses: | |
| *Data Collection & Analysis Total (except travel)* | $Click or tap here to enter text. |
| *Materials & Supplies Total* | $Click or tap here to enter text. |
| *Other Expenses Total* | $Click or tap here to enter text. |
| **Technical Expense Total** | $Click or tap here to enter text. |
| **Travel Expenses** | $Click or tap here to enter text. |
| TOTAL BUDGET (**Living** + **Technical** + **Travel**) = | $Click or tap here to enter text. |

**LETTERS OF SUPPORT**

You must have two support letters for your application:

1. One letter from your dissertation advisor that includes the following information:
   * 1. Date dissertation proposal was approved or date dissertation proposal will be approved.
     2. Ability to achieve research objectives.
     3. Anticipated contribution to research in discipline.
2. One additional letter by the department head indicating approval of your application.

The faculty member and department head must submit their letters by email attachment to [cswsgrants@uoregon.edu](mailto:cswsgrants@uoregon.edu) before 5:00 p.m. on January 31, 2022.

*Please note*: it is the applicant’s responsibility to a) ask the faculty member; b) provide your proposal to the faculty member for review in a timely fashion; and c) ensure that the faculty member has submitted their letter of recommendation by the deadline.

|  |  |
| --- | --- |
| Click or tap here to enter text. | |
| **Dissertation Advisor Name** | |
| Click or tap here to enter text. | Click or tap here to enter text. |
| **Dissertation Advisor Department** | **Dissertation Advisor Email Address** |

|  |  |
| --- | --- |
| Click or tap here to enter text. | |
| **Department Head Name** | |
| Click or tap here to enter text. | Click or tap here to enter text. |
| **Department Name** | **Department Head Email Address** |

**PROPOSAL NARRATIVE**

*Please insert narrative description of your project here (max 1,200 words):*

Click or tap here to enter text.

**BIBLIOGRAPHY**

*Please insert two-page bibliography for your project here:*

Click or tap here to enter text.

**CURRENT ABBREVIATED VITAE**

*Please insert your current CV information here:*

Click or tap here to enter text.

**CURRENT UO TRANSCRIPT**

*Attach an unofficial copy from the UO Registrar's Office.*

**SIGNATURE**

I certify the above and included information to be correct and true:

Please type full name below as your signature.

Signature:\_Click or tap here to enter text.

Date: Click or tap to enter a date.